



DAILY TRENCHING LOG

Date:	Log Prepared by:	
(Printed)		(Signature)
Weather:	Project:	
Are employees trained in excavating / trenching? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Are employees trained in the recognition and avoidance of hazards? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Purpose of Trench: <input type="checkbox"/> Drainage <input type="checkbox"/> Sewer <input type="checkbox"/> Water <input type="checkbox"/> Gas <input type="checkbox"/> Utility <input type="checkbox"/> Other: _____		
Was one-call contacted? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Measurements of Trench: _____ (Depth) _____ (Width) _____ (Length)		
Visual soil tests made? <input type="checkbox"/> Yes <input type="checkbox"/> No Type: _____		
Manual soil tests made? <input type="checkbox"/> Yes <input type="checkbox"/> No Type: _____		
Type of Soil? <input type="checkbox"/> Type A <input type="checkbox"/> Type B <input type="checkbox"/> Type C <input type="checkbox"/> Stable Rock		
Protective System? <input type="checkbox"/> Sloping / Benching <input type="checkbox"/> Shoring <input type="checkbox"/> Trench Shield (box) <input type="checkbox"/> Other: _____		
Describe Protective System:		
Soil encumbrances? <input type="checkbox"/> Yes <input type="checkbox"/> No Type: _____		
Water Conditions? <input type="checkbox"/> Wet <input type="checkbox"/> Dry <input type="checkbox"/> Submerged – <i>If submerged, do not enter</i>		
Hazardous atmosphere exists? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, follow confined space entry procedures, complete Confined Space Entry Permit, and monitor for hazardous atmosphere.</i>		
Are sewer or natural gas lines exposed? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, follow confined space entry procedures, complete Confined Space Entry Permit, and monitor for hazardous atmosphere.</i>		
Are other utilities protected? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If no, incorporate engineering controls or implement LOTO procedures.</i>		
Ensure ladder is within 25 ft. of all workers (if depth > 4')? <input type="checkbox"/> Yes		
Ensure excavated material is stored at least 2' from excavation edge? <input type="checkbox"/> Yes		
Are employees exposed to vehicular traffic? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, warning vests required.</i>		
Periodic inspection: <input type="checkbox"/> Yes <input type="checkbox"/> No Last (date & time): _____		