



ENERGIZED ELECTRICAL WORK PERMIT (EEWP)

PART I: TO BE COMPLETED BY REQUESTER:

Work Order Number: _____

- (1) Description of circuit/equipment/job location: _____
- (2) Description of work to be done: _____
- (3) Justification of why the circuit/equipment cannot be de-energized or the work deferred until the next scheduled outage: _____

Requester/Title _____ Date: _____

PART II: TO BE COMPLETED BY THE ELECTRICALLY QUALIFIED PERSONS DOING THE WORK:

Check When Complete

- (1) Detailed job description procedure to be used in performing the above detailed work: _____
- (2) Description of the Safe Work Practices to be employed: _____

Flash Boundary	Flash Hazard	Working Distance	
Shock Hazard	Limited Approach	Glove Class	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Restricted Approach	Hand Tools	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Prohibited Approach		
Required PPE	Arc-rated FR Shirt & Pants		

- (3) Means employed to restrict the access of unqualified persons from the work area: _____
- (4) Evidence of completion of a Job Briefing including discussion of any job-related hazards: _____
- (5) Do you agree the above described work can be done safely? Yes No (If no, return to requester)

Electrically Qualified Person(s) _____ Date: _____

Electrically Qualified Person(s) _____ Date: _____

PART III: APPROVALS TO PERFORM THE WORK WHILE ELECTRICALLY ENERGIZED: (2 signatures required)

Supervisor/LeadMan Date: _____

EHS Date: _____

Electrical Safety Committee Representative Date: _____



ENERGIZED ELECTRICAL WORK PERMIT (EEWP) (cont)

Job Briefing and Planning Checklist

Identify

- | | |
|--|---|
| <input type="checkbox"/> What are the hazards? | <input type="checkbox"/> Potential for arc flash |
| <input type="checkbox"/> What voltage levels are involved? | <input type="checkbox"/> Unusual work conditions |
| <input type="checkbox"/> What skills are required | <input type="checkbox"/> Is this a multiple-person job? |
| <input type="checkbox"/> "Foreign" voltage source present? | |

Ask

- | | |
|---|--|
| <input type="checkbox"/> Can the equipment be de-energized? | <input type="checkbox"/> Is a "standby person" required? |
| <input type="checkbox"/> Are there possible back feeds of the circuits to be worked on? | |

Check

- | | |
|---|--|
| <input type="checkbox"/> Job Plans | <input type="checkbox"/> Safety procedures |
| <input type="checkbox"/> One lines and vendor prints | <input type="checkbox"/> Vendor Information |
| <input type="checkbox"/> Status Board | <input type="checkbox"/> Individuals familiar with facility? |
| <input type="checkbox"/> For up-to-date information on plant and vendor resources | |

Know

- | | |
|---|--|
| <input type="checkbox"/> What is the job? | <input type="checkbox"/> EasyPower one-line has been printed, reviewed, and attached to energized work permit? |
| <input type="checkbox"/> Who is in charge? | |
| <input type="checkbox"/> Who else needs to know?...Communicate! | |

Think

- | | |
|---|---|
| <input type="checkbox"/> About the extra event...What if? | <input type="checkbox"/> Use the right tools and equipment, including PPE |
| <input type="checkbox"/> Lock-Tag-Test-Try | <input type="checkbox"/> Install barriers and barricades |
| <input type="checkbox"/> Test for voltage...FIRST | <input type="checkbox"/> What else...? |
| <input type="checkbox"/> Install and remove grounds | |

Prepare for an emergency

- | | | |
|---|---|--|
| <input type="checkbox"/> Standby person CPR trained | <input type="checkbox"/> What is the exact work location? | |
| <input type="checkbox"/> Telephone location? | <input type="checkbox"/> How is the equipment shut off in an emergency? | |
| <input type="checkbox"/> Fire alarm locations? | <input type="checkbox"/> Where is the emergency equipment? | |
| <input type="checkbox"/> Confined space rescue available if required? | <input type="checkbox"/> Is the required emergency equipment available? | |
| <input type="checkbox"/> Emergency phone numbers? | <input type="checkbox"/> Radio communications available? | <input type="checkbox"/> Extinguisher? |