

SURF User Association Executive Committee Meeting - 2023.12.12

Attending: Frank Strieder, Brianna Mount, Mark Hanhardt, Brittany Kruger, Jaret Heise, Sarah Keenan, Mike Headley, Jared Thompson

Mark Hanhardt taking notes

13:31 MDT start.

Agenda

- Upcoming SUAEC elections
- Report progress of the engagement tasks assigned at the last meeting
- Discuss recent SPAC recommendations
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- User Engagement Strategy (Please review this previously circulated doc if you have time: https://docs.google.com/document/d/1JwaWKcS7GXFPg0CYt3lUGpf_ikEeB6lIQklSHFwYcQ/edit?usp=sharing))
- New User Welcome Emails
- Creating a Welcoming SURF Environment Amid Rapid User Expansion
- Updates from SURF
 - o Upcoming SPAC meeting
 - o Upcoming P5 report

1. Welcome/Intros

None / Jared missed it.

2. User Engagement

- Mark H presenting a document to discuss SUA User Engagement options.
- Document shared https://docs.google.com/document/d/1JwaWKcS7GXFPg0CYt3lUGpf_ikEeB6lIQklSHFwYcQ/edit?usp=sharing
- Mike Asked about specifics from FRIBUO. Mark didn't have any off hand and note would not open at the time.

- Mark emailed with current chair and previous chair of FRIBUO.
- Requesting for a unified email address, a sanfordlab email address maybe too. Resistance from SURF IT. I missed the background of what has happened previously, or why Mark and Jaret asked my Mike to speak with IT about it.
- How to get peoples info to auto fill into a SARF or a newsletter mailing list. More obvious feedback to enrolling.
- SARF numbers are 390 roughly, And roughly 70 people are on the User association list. Most overlap. Hoping to use the SARF registration to auto-enroll people in the User Assoc.
- IT and company who runs the SARF are the ones who can edit the form.
- Convening a sub-committee for working on this issue.
- Volunteers for the ideas, to flesh out the ideas and present next quarterly.

Brittany – survey

Brianna – webpage

Jared – Online space ideas

Sarah – newsletter

Frank – new ideas

2. New user emails

- Presented current email to be sent out.
- Add deep thoughts newsletter link?
- Add working-at-surf future landing page information.
- Asked for forgiveness/permission to continue sending these emails out from gmail account.

3. Creating a Welcoming SURF Environment Amid Rapid User Expansion

- What to do for explaining culture, weather, expectations, legislation for incoming people. - IDEA survey sent out for ideas.
- Brittany to ask Ex committee to opt in/out through an email. So that Deb at SURF could reach out to us for feedback about working here.

4. Updates from SURF

- Yates shaft update from Mike: Down to the 1500 level or so. Hoping to get to 4100 by July 2024. To start sending CAT crews down to the 1700 level hopefully once we are past that level. Oro hondo fan – to commission by end of Sept.

Design of expansion drift ongoing.

July 2024 outfitting plan for DUNE

- Upcoming SPAC meeting – Science programming advisory committee.
 - o 27-29 September
 - Planning out the possible future space requirements/needs.
- Upcoming P5 report
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Jared uploading notes to Docushare and will circulate to the group through email as well. New website design should lead to us being able to upload to the User association website, but for now will have to go through communications team to change that site or add to it.

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14:52 end.