

Enterprise Application Software Q&A
RFP 2025-04
March 19, 2026

1. How many distinct legal entities (subsidiaries) currently exist within your Deltek Costpoint environment?
One.
2. Do these entities require real-time consolidation into a single parent, or do they operate as separate fiscal agents with intercompany elimination requirements?
N/A
3. Are there specific reporting requirements for the State of South Dakota that differ from the federal (DOE) reporting requirements?
No, we don't have specific reporting requirements for the State. We only have the DOE reporting requirements.
4. Does SDSTA conduct any international transactions or manage research grants that require multi-currency handling?
No.
5. How many active federal grants vs. private foundations or state grants are you currently managing?
We have no state or private grants currently. Our grants are all federal, approximately 15 currently.
6. You mentioned "retroactive billing for indirect or employee benefit rate changes". Are these calculated using provisional rates, and how often do you perform "true-up" reconciliations?
We use provisional rates. Once the rates are approved, we rebill at the approved rate. This happens annually.
7. How many levels deep is your typical Work Breakdown Structure (WBS)?
Three levels; we capture costs at WBS Level 3.
8. Since you are keeping Paylocity for payroll, how do you currently handle labor distribution/effort reporting to ensure costs are accurately burdened to the correct grants for DCAA audits?
Paylocity is set up using accounts specific to each grant. Only those employees authorized to charge time to the grant are given access to those account codes on their time sheets. We then run an API to import all labor data from Paylocity to Deltek.
9. Do you maintain a centralized warehouse for scientific equipment and consumables, or is inventory distributed across various "underground" and surface locations?
We maintain one centralized warehouse. Many purchases don't go into "inventory" in the warehouse; they are instead purchased and received directly into the funding control account, even if they are stored in the warehouse for some length of time. Inventory items in the warehouse are issued to the correct control account when used.

10. When a work order is issued for facility maintenance, do you need to "issue" inventory items directly to that work order to track the total cost of the asset?
Yes, that is the standard process, and we want to keep this functionality. It's important for us to track total asset cost this way.
11. Beyond depreciation, do you require tracking for "Government Furnished Property" (GFP) where the title remains with the DOE?
Yes, we are required to track all GFP until the property is reconciled at the end of the subcontract or subaward. The title rests with the government until then, and we're required to have a property management system that allows for inventory tracking and reporting. This is done using asset categories in our asset management system today.
12. Does the "Facility/Maintenance Management" mentioned in Section 2.0 require preventative maintenance scheduling (e.g., automated triggers for inspections), or just reactive work order tracking?
Yes, we need preventive maintenance scheduling. We do both preventive maintenance scheduling and reactive work order tracking today.
13. You require "seamless data exchange" with Paylocity. Is this a bi-directional sync (Demographics to EAS / Journal Entries to Paylocity), or a one-way feed for labor costing?
The data moves only one way - from Paylocity to Deltek. We bring over some HR information to populate the Employee ID in Deltek. More importantly, we bring in the labor costs for every bi-weekly payroll.
14. For the new Contract Management module, are you primarily looking for **Procurement/Buy-side** (managing vendors/subcontractors) or **Revenue/Sell-side** (managing the DOE prime contract and milestones)?
Primarily buy-side, meaning the contracts that are **issued by SDSTA**.
Managing our main DOE Cooperative Agreement (an agreement **issued to SDSTA**) would be secondary.
15. You requested access to history beginning July 1, 2018. Do you require a full data migration of all transactions, or would a summary-level balance migration with "view access" to a legacy archive satisfy this?
We would prefer full data migration, but this is negotiable. We would need to understand the implications of a summary only migration.