

**MAINTENANCE SUPPORT FACILITY – Warehouse Design and Outfitting
Request for Proposal
SANFORD UNDERGROUND RESEARCH FACILITY, LEAD SD**

General Information

Document Type: Request for Proposal Solicitation Notice

Solicitation Number: 2020-37

Posted Date: November 9, 2020

Response Date: December 18, 2020

Contracting Office Address:

Sanford Underground Research Facility
630E Summit St
Lead, SD 57754

Description

1. CONTRACT INFORMATION: Request for Proposal

This contract is for the procurement of warehouse design services and warehouse equipment for the Maintenance Support Facility in accordance with South Dakota Science and Technology Authority (SDSTA) guidelines. An individual firm will be selected for a firm-fixed-price contract based on demonstrated competence, qualifications, quality of the proposed designs and equipment, and cost/schedule of the proposed designs.

2. PURPOSE/OVERVIEW:

SDSTA is currently constructing a new 26,000 ft² Maintenance Support Facility in Lead, SD. The facility is scheduled for completion in April 2021 and includes 6,500 ft² of warehouse space.

SDSTA seeks to maximize storage in a safe, efficient, and well-organized warehouse. This warehouse stores maintenance supplies, tools, spare parts and equipment used by the Sanford Underground Research Facility's operations department and science experiments.

3. DESCRIPTION OF WORK:

The firm will propose a fully outfitted design based on industry best practices. The design must include a cost and schedule estimate. The design shall be packaged in modules so that different price packages may be added or removed by SDSTA.

Cost is to include design services, all specified racking and equipment, delivery and installation.

Assume the use of a forklift similar to the make/model specified in Attachment 6.

4. SUBMISSION REQUIREMENTS:

Firms must submit a project-specific proposal to the above address not later than 2:00 PM on the response date indicated above.

Specific proposal information required:

- A. Firm (or Branch Office) Name and Address.
- B. Warehouse design layout.
- C. Cost and schedule for the proposed layout.
- D. A brief description of how firm plans to work with SDSTA to select the optimal warehouse design based on the options provided. Include a description of the design approach, coordination with SDSTA to install the equipment, quality control procedures, and prior experience with similar projects.
- E. Price list or website catalog for other storage products offered.

5. FINAL SELECTION AND NEGOTIATION:

SDSTA will evaluate the proposals offered and negotiate final contract terms, schedule and cost with the selected, acceptable firm.

7. POINT OF CONTACT & DUE DATES

Submit one electronic copy of the proposal to mbaumann@sanfordlab.org by 2:00 P.M. MT December 18, 2020. SDSTA reserves the right to conduct interviews/clarifications as required.

Please direct all questions in writing to Michele Baumann at mbaumann@sanfordlab.org by close of business November 30, 2020. Questions and answers will be posted as an amendment to the RFP by 2:00 P.M. MT December 4, 2020. Likewise, the Proposal shall also provide information of a firm's representative that SDSTA is to contact for obtaining additional information.

8. ADDITIONAL BACKGROUND INFORMATION & PROPOSAL SUPPORT/APPENDIX

The attached high-level documentation (listed below) is provided to describe the space available in the new Maintenance Support Facility and the materials to be stored therein.

1. Maintenance Support Facility 100% Design Drawings
2. Electrical Design
3. Fire Sprinkler Design
4. Current Warehouse Description
5. Additional Warehouse Requirements
6. Forklift Specification