

REQUEST FOR QUOTES

Request for Quotes Administration & Education & Outreach (E&O) Building Carpet and Upholstery Cleaning.

RFQ Posted: September 3, 2018
Quotes Due Date: September 13, 2018 by 2:00 P.M.

The South Dakota Science and Technology Authority (SDSTA) is seeking quotes for Carpet and Upholstery Cleaning Services at Sanford Underground Research Facility (SURF) located in Lead South Dakota

Documents included in this Request for Quote include:

- A. Request for Quotes (RFQ)
- B. Draft contract (2019-28 to be released later)
- C. Contractor ESH Qualification Questionnaire

1.0 Background

The South Dakota Science and Technology Authority (SDSTA) is a quasi-governmental agency established by the State of South Dakota to operate and manage the Sanford Underground Research Facility (SURF) in Lead, South Dakota. This facility has been developed to support a variety of scientific experiments, including physics, biology, geology, and others. SURF advances our understanding of the universe by providing laboratory space deep underground, where sensitive physics experiments can be shielded from cosmic radiation. Researchers at Sanford Lab explore some of the most challenging questions facing 21st century physics, such as the origin of matter, the nature of dark matter and the properties of neutrinos.

2.0 Scope

The contractor shall provide and furnish the labor and limited materials to provide contract with carpet and upholstery services for main and top floor of its Administration Building & main floor of the E&O Building in Lead, South Dakota. Contractor will provide these services annually as agreed upon between the parties, on an on-call as needed basis.

- Carpet cleaning
 - AdMin clean carpets in Spring
 - E&O in the Fall
- Cloth chairs
 - Both locations in the Fall
- Spot cleaning
 - As needed
- Storm or leak cleanup
 - As needed

3.0 Rates and Fees

- Provide labor rates for all personnel.

- Provide a list of all equipment to be used on property and rates
- Three references

4.0 Submission Requirements

Provide an electronic copy (.pdf format) of the quote no later than 2:00 p.m. September 13, 2018 by 2:00 P.M., to: mbaumann@sanfordlab.org.

The quote period may be extended at the discretion of SDSTA based on the quantity and/or complexity of questions. Any notices of extension of time to respond will be distributed to all prospective proposers by SDSTA.

All communications regarding this procurement between RFQ release and contract award shall be directed by email to mbaumann@sanfordlab.org. Communications with other SDSTA staff regarding this procurement in advance of the contract award are not allowed.