

REQUEST FOR BID 2023-37
Portable Restroom Sanitation Services
South Dakota Science and Technology Authority
December 14, 2023

The South Dakota Science and Technology Authority (SDSTA) is seeking bids to provide sanitation services for portable restrooms and pods at various locations on the Sanford Underground Research Facility (SURF) property in Lead, South Dakota. Documents included in this Request for Bid (RFB) include:

- A. Environment, Safety, and Health (ESH) Questionnaire
- B. Draft contract with insurance requirements

1.0 Background

SDSTA is a quasi-governmental agency established by the State of South Dakota to operate and manage SURF at the former Homestake Gold mine in Lead, SD. This facility has been rehabilitated and developed to support a variety of scientific experiments, including physics, biology, geology, and others.

2.0 Scope

The general scope of work for this requirement will include the cleaning, maintenance, and repair of the below units on a weekly basis (number of units are subject to change at any time) for a period of 3 years.

Location	Type	Quantity	Frequency
Yates Guard Shack	Portable Restroom	1	Weekly
Ross Shaft	Portable Restroom	2	Weekly
Lower Foundry	Portable Restroom	1	Weekly
Yates Shop Yard	Portable Restroom	1	Weekly
Yates Headframe	Portable Restroom	1	Weekly
Ross Guard Shack	Portable Restroom	1	Weekly
Yates Sawmill	Pods	4	Weekly
Additional Services			
Winterization	Portable Restrooms and Pods	11	As Needed

3.0 SDSTA Additional Requirements

3.1 Coordination

Coordination is required during this work, including check-in/out at the main SURF office and coordination with any activities that may occur at the site. The project will require minimal interruption to traffic throughout the duration.

4.0 Schedule

The activities noted in the Scope section will commence on January 30, 2024, through January 29, 2027. The schedule for the weekly completion date of these services is negotiable and flexible to accommodate the contractor's availability.

The proposed schedule for the project is:

RFB Posted.....	12/14/2023
Questions Submitted.....	12/19/2023
Q&A Posted	12/22/2023
RFB Responses Due.....	12/29/2023

5.0 Progress Reporting and Communication

The SDSTA contact person for this work is Dan Regan, SDSTA Buildings and Grounds Foreman. Reports detailing the results and findings from any inspections and/or work performed shall be provided in a timely fashion after the work is performed.

6.0 Bid Elements

The bid in response to this RFB must contain the following:

- 6.1 Rate sheet establishing price per unit for each requirement listed in the Scope section for a duration of 3 years.
- 6.2 Completed ESH Questionnaire
- 6.3 List 3 examples of previous experience with similar services at industrial sites.

7.0 Bid Requirements

- 7.1 Proposers should submit an electronic copy (.pdf format) of the bid to:

Benjamin Brack
SD Science and Technology Authority
630 East Summit Street
Lead, SD 57754
605.571.2307
bbrack@sanfordlab.org

- 7.2 Questions must be sent by email to bbrack@sanfordlab.org. Questions and answers will be posted to the sanfordlab.org website.
- 7.3 The bid period may be extended at the discretion of the SDSTA based on the quantity and/or complexity of questions. Any notices of extension of time to respond will be distributed to all prospective proposers.

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- 7.4 All communications regarding this procurement between RFB release and contract award shall be directed to Benjamin Brack. Communications with other SDSTA staff regarding this procurement in advance of the contract award are not allowed.

8.0 Selection Process

The SDSTA will review all submitted bids for adherence to this request's requirements and capabilities and select the firm providing the Lowest Price Technically Acceptable bid.

Revision History

Rev	Date	Section	Paragraph	Summary of Change	Authorized by
01	5/17/2022	NA	NA	Initial issue	CCR 573
02	12/1/2022	NA	NA	Chang document number from OC to COM	CCR 655