

**SOUTH DAKOTA SCIENCE AND TECHNOLOGY AUTHORITY
LEAD, SOUTH DAKOTA**

REQUEST FOR PROPOSAL

**CERTIFIED MASTER RIGGING AND CRANE INSPECTION
TRAINING
Contract #2020-03**

Questions Due: March 13, 2020 2:00 P.M. (MT)
Answers Posted: March 17, 2020 2:00 P.M. (MT)
Proposals Due Date: March 20, 2020 2:00 P.M. (MT)

Documents included in this Request for Proposals include:

- A. This Request for Proposal
- B. Draft Contract

PURPOSE:

This Request for Proposal (RFP) is issued by the South Dakota Science and Technology Authority (SDSTA) for consulting services for certifying SDSTA's employees in master rigging and an option for training 30 personnel in initial crane inspection and 12 personnel in refresher crane inspection course.

BACKGROUND INFORMATION:

SDSTA Mission: To enable compelling underground research in a safe work environment and to foster transformational science education.

The Sanford Underground Research Facility in Lead, South Dakota, advances our understanding of the universe by providing laboratory space deep underground, where sensitive physics experiments can be shielded from cosmic radiation. Researchers at the facility explore some of the most challenging questions facing 21st century science, such as the origin of matter, the nature of dark matter and the properties of neutrinos. The facility also hosts experiments in other disciplines—including geology, biology and engineering.

SCOPE OF WORK (SOW):

- 1) Primarily, the consultant will provide training at the Sanford Underground Research Facility located in Lead South Dakota for a minimum of ten (10) employees, to certify them in master rigging.
- 2) An additional bid option, if the consultant conducts this sort of training, is to have the consultant train thirty (30) personnel in initial crane inspection course and twelve (12) personnel in a refresher crane inspection course.

Consultant will provide all training materials and certification cards to all attendants in training.

EVALUATION CRITERIA:

In awarding a contract for consulting services for internal control examination for the organization, SDSTA will examine the following factors and criteria:

1. Applicants clearly describes and understands the scope of work to be used to perform the services.
2. Qualifications and experience of the applying consultant in master rigging training.

APPLICATION PROCESS & PROCEDURES:

Please provide a complete written response to this RFP. Proposals should include:

1. A brief Executive Summary.
2. A description of the applicant's general approach to master rigging and crane inspection training.
3. A detailed budget that clearly identifies expenses.
4. Credentials and qualifications of key personnel who will take responsibility for working directly on this project, including client references for each.

Submit one electronic copy of the proposal to **mbaumann@sanfordlab.org** by **2:00 p.m. Mountain Standard Time February 12, 2020**. The SDSTA reserves the right to conduct interviews with applying consultants as required. Late submissions will not be accepted.

Please submit all questions to **mbaumann@sanfordlab.org** no later than **2:00 P.M. Mountain Time on February 4, 2020**