

SOUTH DAKOTA SCIENCE AND TECHNOLOGY AUTHORITY

REQUEST FOR QUOTES

General Services - Surface

RFQ #2022-33

Register for Site Visit	September 6, 2022 (by 5:00 p.m.)
Mandatory Site Visit	September 8, 2022 (11 a.m. to 12 p.m.)
Questions Submitted	September 13, 2022 (by 5:00 p.m.)
Questions and Answers Posted	September 16, 2022 (by 5:00 p.m.)
Quotes Due Date	September 30, 2022 (by 5:00 p.m.)

1. PURPOSE

This Request for Quotes (RFQ) is issued by the South Dakota Science and Technology Authority (SDSTA) for General Services related to maintaining the surface property at the Sanford Underground Research Facility (SURF). SDSTA is a quasi-governmental agency established by the State of South Dakota to operate and manage the SURF in Lead, South Dakota. A firm will be selected for a time-and-material type contract based on the labor categories and equipment costs listed on the provided Rate Sheet. Documents included with this RFQ include:

- A. SDSTA Rate Sheet
- B. Contractor ESH Qualification Questionnaire
- C. Draft Contract (2022-33)

2. SCOPE OF WORK

SDSTA is seeking quotes to provide all the supervision, labor, materials, tools, equipment, and transportation services required to complete each desired task on the surface property of the SURF. These services will be on an on-call, as-needed basis which include, but are not limited to the following tasks:

- General Construction Services
 - Services can include building repair, fence repair, installation, and other basic upkeep around the property.
- Excavation Services
 - Services can include roadway repairs, aggregate removal and delivery, digging associated with underground utilities, concrete repair, and installation.
- Fabrication Services
 - Services can include handrail repair and installation along with machine and equipment protection or guarding.

- Snow Removal
 - Includes various parking lots and roadways on the property.
 - Service will only be required during large storms in which South Dakota Science and Technology Authority (SDSTA) staff need additional help.

3. TECHNICAL EVALUATION CRITERIA

A Lowest Price Technically Acceptable (LPTA) selection process will be used to award this contract. The selection criteria are itemized in the attached Rate Sheet and bidders are encouraged to add any additional labor categories or equipment they deem necessary to complete tasks after visiting the SURF property.

4. SUBMISSION REQUIREMENTS

Submission Requirement: Mandatory Site Visit

All bidders are required to attend an onsite pre-bid conference and site visit on September 8, 2022, from 11:00 a.m. to 12:00 p.m. MT at the SURF located at 630 East Summit Street, Lead, South Dakota. Registration is required and should be submitted to Benjamin Brack via email at bbrack@sanfordlab.org by 5 p.m. MT on September 6, 2022. Any Contractors' subcontractors are encouraged to attend but are not required.

5. SUBMISSION DUE DATES

Questions are due by 5 p.m. MT on September 13, 2022.

Questions and Answers will be posted to the sanfordlab.org website no later than 5 p.m. MT on September 16, 2022.

Quotes should be provided in digital format as a .pdf file with standard letter size format. Bidders should submit an electronic copy no later than 5:00 p.m. MT on September 30, 2022, to Benjamin Brack at bbrack@sanfordlab.org. Late submissions will not be accepted.

The quote period may be extended at the discretion of SDSTA based on the quantity and/or complexity of questions. Any notices of extension of time to respond will be distributed to all prospective offerors by SDSTA.

All communications regarding this procurement between RFQ release and award shall be directed by email to Benjamin Brack at bbrack@sanfordlab.org. Communications with other SDSTA staff regarding this procurement in advance of the award are not allowed.